

Department of Administrative Services  
Division of Construction Services  
Job Title: Construction Services Building Official (2 positions)

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Candidates on the current Construction Services Building Official exam list  
(\*If you already applied for this position please do not apply again)

**Location:** 165 Capitol Avenue, Hartford, CT 06106

**Job Posting No.:** 0930ES

**Hours:** 35 hours per week – 1<sup>st</sup> shift

**Salary:** \$54,624 - \$75,393 (ES 22) – Individuals new to State service start at the base of the range

**Closing Date:** April 17, 2015

**Examples of Duties:** As the authority having jurisdiction interprets and applies current and previously adopted building, plumbing, mechanical and electrical codes, adopted referenced standards and applicable state and federal statutes; provides state agencies, local code enforcement officials, architects, engineers, other design professionals and construction industry representatives with technical assistance in proper application of the code; resolves problems in design, construction, alteration or renovation of buildings including testing of engineered systems; reviews, analyzes and prepares written recommendations as to acceptability of requests for modification of state building code; assists State Building Inspector in revision of state building code and referenced standards by conducting research and drafting amendments; conducts technical on-site inspections and evaluations on complex code issues; determines appropriateness of building materials and system components based on code interpretation; prepares technical reports; prepares and administers examinations for building code enforcement officials licensure; prepares and presents mandated educational training programs to local code enforcement officials, state agencies and professional organizations; may lead technical staff by assigning and reviewing daily work and providing on-going training; may testify at administrative hearings or courts of law; may review documentation for issuance of building permits and certificates of occupancy; performs related duties as required.

**Knowledge, Skills and Abilities:** Considerable knowledge of and ability to interpret and apply building construction standards, building, plumbing, mechanical, electrical codes, adopted national referenced standards, standard tests for construction materials and fire rating and applicable state and federal statutes; considerable knowledge of and ability to review complex building plans and specifications for large scale building projects; knowledge of basic engineering and architectural principles, practices and methods of building design and construction; knowledge of inspection practices; knowledge of building materials and equipment; knowledge of adverse weather and seismic effects on buildings; considerable oral and written communication skills; interpersonal skills; ability to prepare and present technical material during training programs and public speaking engagements; ability to present concepts graphically; ability to utilize computer software.

**General Experience:** Six (6) years of experience in building code compliance, plan review, and inspection of building construction.

This may have involved working within a specific area of the building trades such as electrical, mechanical, structural, etc.

**Special Experience:** Two (2) years of the General Experience must have been in the inspection and review of plans and specifications for building code compliance on large-scale building projects.

**Substitutions Allowed:** College training in architecture, civil or mechanical engineering or a related field may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree.

**Preferred Experience:**

1. Licensed as a Code Official or Inspector with the Office of Education and Data Management (OEDM).
2. A background in mechanical, plumbing or electrical codes.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a cover letter, resumé, and Application for Employment ([http://das.ct.gov/HR/Forms/CT-HR-12\\_Application.pdf](http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf)) to:

Department of Administrative Services  
165 Capitol Avenue  
Hartford, CT 06106  
Attn: Morgan Roane, HR Specialist  
Fax: 860-730-8278

Email: [morgan.roane@ct.gov](mailto:morgan.roane@ct.gov)

Subject line MUST include: Job Posting No. and Your Last Name

**Applications will be accepted by U.S. Mail, email or fax. Late or incomplete applications will not be considered.**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.